

June 28, 2022 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Zirkelbach, Supervisors Rohwedder, Schlarmann, Swisher, and Oswald.

Moved by Rohwedder seconded by Schlarmann to approve the minutes of the June 21, 2022 meeting. All aye. Motion carried.

Moved by Oswald seconded by Swisher to approve the payroll for the period ending June 19, 2022, as certified by the department heads. All aye. Motion carried.

Moved by Oswald seconded by Schlarmann to approve claims #2206-0420 through #2206-0463 dated June 30, 2022. All aye. Motion carried.

Moved by Rohwedder seconded by Oswald to approve claim #2206-0464 in the amount of \$40,793.41 plus tax revenue apportioned on June 30, 2022 made payable to the Mental Health/Disability Services East Central Region. All aye. Motion carried. (Auditor Note: The total amount of the check was \$41,777.88)

The Land Use Administrator met with the Board to discuss the a possible change in the Zoning Ordinance to allow each Supervisor to appoint a member to the Planning and Zoning Commission and the Board of Adjustment with no district live in requirement for the members due to redistricting and the few amount of citizens that live in the rural area of District 2. The Land Use Administrator also gave an update on the 2022 Comprehensive Plan and ongoing land nuisances.

Moved by Oswald seconded by Schlarmann to authorize the Land Use Administrator to issue a formal notice of violation of the Jones County Nuisance Ordinance to William and Stacia Durchenwald for a property located at 16259 Co Rd. X31, Anamosa, and providing sixty days to abate the nuisance by repairing or tearing down buildings without sides and/or roofs and to get all trailers licensed or to request a hearing before the Board of Supervisors. All aye. Motion carried.

Moved by Schlarmann seconded by Swisher to authorize the Land Use Administrator to issue a forty-five-day extension for a nuisance abatement for Faron Fritz for a property located at 24052 Ridge Rd. E28, Anamosa. All aye. Motion carried.

Bobby Krum and Scott Minzenmeyer, Blue Cut Trailblazers, met with the Board to discuss HF213 that was signed in to law by Governor Reynolds and goes in to effect July 1, 2022. The County Attorney and Chief Deputy were also present for the discussion. While the county does have an Off-Highway Vehicle Ordinance, parts of the new law going into effect will supersede the County's ordinance.

The Auditor met with the Board for the various administrative matters as outlined in the motions below.

Moved by Swisher seconded by Rohwedder to approve Letter of Support for a grant for the North Madison Pioneer Cemetery Board. All aye. Motion carried. [2022-117]

Moved by Rohwedder seconded by Schlarmann to acknowledge receipt of a manure management plan from Bisinger Farms Pork, facility #68189, for a facility located in Section 2 of Oxford Township, with the County Auditor to retain the document in a temporary file for public access for one year. All aye. Motion carried.

Moved by Schlarmann seconded by Swisher to approve chairman to sign an updated union contract that reflects the MOU changes previously approved on February 22, 2022. All aye. Motion carried.

Moved by Rohwedder seconded by Oswald to re-appoint Russ Von Behren to the Jones County Conservation Board for a five-year term expiring June 30, 2027. All aye. Motion carried.

The Auditor met with the Board to review end of the year interfund transfers and fund balances.

Supervisor Rohwedder introduced the following 2021/2022 INTERFUND TRANSFER RESOLUTION #21/22-5 and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Schlarmann aye, Swisher aye, Rohwedder aye, Zirkelbach aye, Oswald aye, whereupon the Chairman declared the resolution passed and adopted.

2021/2022 INTERFUND TRANSFER RESOLUTION #21/22-5

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$300,000, from the Secondary Road Local Option Tax Fund to the Secondary Road Fund for payment of road and bridge project expenses incurred in fiscal year 2022 as follows:

C-826	Madison Rd. RCB Twin Culvert Replacement over Barto Creek
C-937	St. Hwy 64 HMA Paving from St. Hwy 136 to Jackson County
C-855	Lead Mine Rd. Grading and RCB Culvert replacement project.
C-927	Buffalo Rd. Bridge Replacement over tributary to Buffalo Creek
C-921	75 <sup>th</sup> Ave. HMA Resurfacing from 7 <sup>th</sup> Ave S to end of road

Total Amount Spent on Road and Bridge Projects in FY22: \$1,046,165

Total Amount Requested from Local Option Tax Fund for FY22:\$800,000

**Total Amount to be transferred: \$300,000**

(The first installment of \$500,000 was transferred on September 14, 2021)

Supervisor Schlarmann introduced the following 2021/2022 INTERFUND TRANSFER RESOLUTION #21/22-6 and moved its adoption, seconded by Supervisor Rohwedder. On roll call vote: Schlarmann aye, Swisher aye, Rohwedder aye, Zirkelbach aye, Oswald aye, whereupon the Chairman declared the resolution passed and adopted.

2021/2022 INTERFUND TRANSFER RESOLUTION #21/22-6

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$7,337.05 from the Conservation Land Acquisition Trust Fund to the General Basic Fund, as further detailed:

- \$ 1060.00 for expenses incurred by the General Fund at the Eby's Mill Wildlife Management Area during fiscal year 2022, as per the Board's Resolution adopted May 14, 2014 directing use of funds derived from income generated at said property;
- \$ 2154.00 for expenses incurred by the General Fund in fiscal year 2022 for improvements at the Hale Wildlife Area, said amount to be funded from income generated at said property and deposited in the Trust Fund;
- \$1916.25 for expenses incurred by the General Fund at the Lost Canyon/Whitewater Canyon Area during fiscal year 2022, as per the Board's Resolution adopted July 5, 2016 directing use of funds derived from income generated at said property;
- \$2206.80 for expenses incurred by the General Fund at the Grant Wood Trail during fiscal year 2022;

as said expenditures noted above are to be paid from donations and other funds held in the Conservation Land Acquisition Trust Fund for said purposes.

Supervisor Swisher introduced the following 2021/2022 INTERFUND TRANSFER RESOLUTION #21/22-7 and moved its adoption, seconded by Supervisor Rohwedder. On roll call vote: Schlarmann aye, Swisher aye, Rohwedder aye, Zirkelbach aye, Oswald aye, whereupon the Chairman declared the resolution passed and adopted.

2021-2022 INTERFUND TRANSFER RESOLUTION #21/22-7

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the County Auditor is hereby directed to transfer \$45,000.00 from the General Basic Fund to the Capital Projects Fund to be used for long-term facility improvements. Said amount represents a portion of the unspent appropriation for the General Services department.

Supervisor Oswald introduced the following FUND BALANCE DESIGNATION RESOLUTION-General Fund and moved its adoption, seconded by Supervisor Swisher. On roll call vote: Schlarmann aye, Swisher aye, Rohwedder aye, Zirkelbach aye, Oswald aye, whereupon the Chairman declared the resolution passed and adopted.

FUND BALANCE DESIGNATION RESOLUTION FISCAL YEAR 2022

General Fund – Committed Balance

BE IT RESOLVED by the Jones County Board of Supervisors that \$343,910 shall be held as committed fund balance in the General Fund, and designated as follows:

- \$55,000 for county facility capital projects including, but not limited to, tuck pointing, replacement of heating and/or cooling systems, new building construction, major facility renovation projects, security improvements, or acquisition of additional office and/or storage space; and for major software upgrades. Funds for these purposes have been budgeted in previous years, but not fully spent; said unspent funds are supplemented each year by designating a portion of the of the annual general fund property tax levy for such purposes.
- \$54,626 for Conservation Department capital improvements;
- \$23,570 for Conservation Department campground improvements;
- \$9503 for special GIS projects;
- \$81,211 for an aerial tax mapping update fund for a joint project with the Jones County Conference Board; and
- \$120,000 for a voting equipment replacement fund (in the General Supplemental Fund).

Supervisor Rohwedder introduced the following FUND BALANCE DESIGNATION RESOLUTION-General Fund and moved its adoption, seconded by Supervisor Schlarmann. On roll call vote: Schlarmann aye, Swisher aye, Rohwedder aye, Zirkelbach aye, Oswald aye, whereupon the Chairman declared the resolution passed and adopted.

FUND BALANCE DESIGNATION RESOLUTION FISCAL YEAR 2022

General Fund – Restricted Balance

BE IT RESOLVED by the Jones County Board of Supervisors that \$290,216 shall be held as restricted fund balance in the General Fund, for various projects funded by grants and donations, and noted as follows:

- \$52,494 as the amount of unspent grants or donations which have been received from other organizations restricted only for the Central Park Historic Bridge Improvements project to offset future expenditures for the project (not including donations for said project currently held in the Conservation Land Acquisition Trust Fund, if any).
- \$14,008 as the amount of unspent grants or donations which have been received from other organizations restricted only for the Central Park Prairie project to offset future expenditures for the project.
- \$84,982 as the amount of unspent grants or donations which have been received from other organizations restricted only for the Wapsipinicon Trail Project to offset previously committed, or future expenditures for the project.
- \$138,732 as the amount of unspent funds which are restricted only for the Eby's Mill River Access project to offset future expenditures for the project.

Supervisor Swisher introduced the following FUND BALANCE DESIGNATION RESOLUTION-Secondary Road Fund and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Schlarman aye, Swisher aye, Rohwedder aye, Zirkelbach aye, Oswald aye, and whereupon the Chairman declared the resolution passed and adopted.

FUND BALANCE DESIGNATION RESOLUTION FISCAL YEAR 2022

Secondary Road Fund

BE IT RESOLVED by the Jones County Board of Supervisors that 100% of the local option tax funds collected for road and bridge construction projects through June 30, 2022, less amounts previously transferred out for payment of road and bridge projects, be held as restricted fund balance on June 30, 2022 and committed for road and bridge projects.

The Auditor met with the Board to review salary and budget amounts for the upcoming fiscal year.

Supervisor Rohwedder introduced the following FISCAL YEAR 2022/2023 SALARY RESOLUTION and moved its adoption, seconded by Supervisor Schlarman. On roll call vote: Schlarman aye, Swisher aye, Rohwedder aye, Zirkelbach aye, Oswald aye, whereupon the Chairman declared the resolution passed and adopted.

FISCAL YEAR 2022/2023 SALARY RESOLUTION

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the following annual salaries effective July 1, 2022 be approved as recommended by the respective department heads for employees not covered by the collective bargaining agreement:

<b>Gwyn Gapinski</b> , Deputy Auditor	\$65,043.00
<b>Kim Sorgenfrey</b> , Deputy Auditor	\$65,043.00
<b>Vicki Starn</b> , Deputy Auditor	\$60,452.00
<b>Michele Lubben</b> , Deputy Auditor/Land Use Administrator	\$61,218.00
<b>Ashley Kurt</b> , Deputy Auditor	\$45,480.00
<b>Glenda Theilen</b> , On-call Auditor's Clerk	\$14.25 per hour
<b>Barb Lerch</b> , On-call Auditor's Clerk	\$14.25 per hour
<b>Cindy Hall</b> , On-call Auditor's Clerk	\$14.25 per hour
<b>Michelle Toenjes</b> , Deputy Treasurer	\$63,081.00
<b>Deb Paulsen</b> , Deputy Treasurer	\$62,330.00
<b>Ben Stout</b> , Deputy Treasurer	\$61,579.00
<b>Stacey Hines</b> , Deputy Treasurer	\$57,824.00
<b>Sheralyn Schultz</b> , Deputy Treasurer	\$48,812.00
<b>Amber Edwards</b> , Deputy Treasurer	\$47,310.00
<b>Sara Walker</b> , Assistant County Attorney	\$100,591.00
<b>Kelly Dodge</b> , County Attorney Secretary	\$53,119.00 plus applicable longevity
<b>Brian Eckhardt</b> , Chief Deputy Sheriff, 85% of County Sheriff's salary plus \$1,500.00 annually for Chief Deputy duties,	\$104,727.00 plus applicable longevity
<b>Stephanie Coffey</b> , Communications Supervisor	\$61,844.00 plus applicable longevity
<b>Lori Jess</b> , Office Manager (Sheriff)	\$57,200.00 plus applicable longevity
<b>Kevin Steele</b> , On call Deputy Sheriff	\$34.55 per hour
<b>Doug Hilton</b> , On call Court Area Security & Jail Transport Coordinator/Jailer	\$24.00 per hour
<b>Jim Sorenson</b> , On call Court Area Security/Jail Transporter/Jailer	\$23.00 per hour
<b>Matt Macke</b> , On call Court Area Security/Jail Transporter/Jailer	\$20.00 per hour
<b>William Feldmann</b> , On call Court Area Security/Jail Transporter/Jailer	\$23.00 per hour
<b>Clement Sullivan</b> , On call Court Area Security/Jail Transporter/Jailer	\$23.00 per hour
<b>Stephanie Herrig</b> , On call Court Area Security/Jail Transporter/Jailer	\$23.00 per hour
<b>Brian Horak</b> , On call Court Area Security/Jail Transporter/Jailer	\$23.00 per hour
<b>Tracey Milroy</b> , On call Jailer	\$20.00 per hour

<b>Julie Althoff</b> , Deputy Recorder	\$52,879.00
<b>Paula Hart</b> , Health Board Administrator	\$22.88 per hour
<b>Derek Snead</b> , County Engineer	\$127,250.00
<b>Eric Grove</b> , Engineer in Training	\$67,925.00 plus applicable longevity
<b>Todd Postel</b> , Assistant to Engineer	\$75,206.00 plus applicable longevity
<b>Mark Stoneking</b> , Maintenance Supervisor	\$76,921.00* plus applicable longevity
	*includes \$2,000 for bridge inspection duties
<b>Bridgette Bowers</b> , Office Manager (Secondary Road)	\$52,618.00
<b>Susan Yario</b> , Veteran Affairs Administrator	\$23.85 per hour
<b>Jessica Wiedenhoff</b> , Public Health Coordinator	\$31.20 per hour
<b>Mallory Holub</b> , Community Health Assistant	\$21.00
<b>Lisa Mootz</b> , Information Technology Coordinator	\$72,094.00
<b>Kristi Aitchison</b> , GIS Coordinator	\$64,607.00
<b>Lucia Herman</b> , Community Services Director/MHDS-ECR Coordinator	\$77,168.00
<b>Nancy Fahey</b> , MHDS-ECR Social Worker	\$60,036.00
<b>Haley Pease</b> , MHDS-ECR Social Worker	\$29.23 per hour
<b>Lisa Tallman</b> , Senior Dining Director	\$45,927.00
<b>Jennifer Frank</b> , Kitchen Supervisor/Assistant	\$16.00 per hour
<b>Marenda Pierce</b> , Site Manager	\$16.00 per hour
<b>Faith Witt</b> , Kitchen Assistant/Meal Transporter	\$16.00 per hour
<b>Sharon Shank</b> , On-call Substitute Kitchen Assistant/Meal Transporter	\$15.00 per hour
<b>Stacy Detwiler</b> , Cook	\$17.00 per hour
<b>Carol Sue Smith</b> , Meal Transporter	\$15.00 per hour
<b>Mike Hansen</b> , Meal Transporter	\$15.00 per hour
<b>Barbara Dearborn</b> , Meal Transporter	\$15.00 per hour
<b>Robert Eilers</b> , On-call Meal Transporter	\$15.00 per hour
<b>Glen King</b> , On-call Meal Transporter	\$15.00 per hour
<b>Jamie Ginter</b> , JETS Transit Director	\$55,130.85
<b>Misty Van Fossen</b> , Jets Office Clerk/Dispatch	\$16.50 per hour
<b>Kathie Koerperich</b> , JETS Driver/Office Clerk	\$16.50 per hour
<b>Jerome Lindner</b> , JETS Driver	\$15.00 per hour
<b>Robert Tighe</b> , JETS Driver	\$15.00 per hour
<b>Bernie Manternach</b> , JETS Driver	\$15.00 per hour
<b>Christi Kromminga</b> , JETS Driver	\$15.00 per hour
<b>Lynn Jarosz Goode</b> , JETS Driver	\$15.00 per hour
<b>Dana Edwards</b> , JETS Driver	\$15.00 per hour
<b>Scott Kelly</b> , JETS Driver	\$15.00 per hour
<b>Randy Dettbarn</b> , JETS Driver	\$15.00 per hour
<b>William Janssen</b> , JETS Driver	\$15.00 per hour
<b>Karen Kiburz</b> , JETS Driver	\$15.00 per hour

AND to increase the salary scale adopted on June 26, 2012 for non-management JETS employees by 2.75% on July 1, 2022 from the July 1, 2021 wage rates;

AND to make of record the following annual salaries effective July 1, 2022 as recommended by the County Conservation Board:

<b>Brad Mormann</b> , Conservation Director	\$77,348.00
<b>John Klein</b> , Conservation Resource Manager/Ranger	\$58,903.00 plus housing & utilities
<b>Michele Olson</b> , Naturalist	\$61,720.00
<b>Curtis Behrens</b> , Natural Resource Manager	\$55,779.00
<b>Jennifer Koopman</b> , Conservation Office Manager	\$20.71 per hour

AND to make of record the following annual salaries effective July 1, 2022 as determined by their respective governing board:

<b>Emergency Management Board:</b>	
<b>Brenda Leonard</b> , Emergency Management Director	\$29.39 per hour
<b>E911 Service Board:</b>	
<b>Gary Schwab</b> , E911 Addressing Coordinator	\$21.23 per hour
<b>Conference Board:</b>	
<b>Sarah Benter</b> , County Assessor	\$83,172.00
<b>Jane Russell</b> , Chief Deputy Assessor	\$70,696.00
<b>Kris Weers</b> , Appraisal Clerk	\$62,379.00
<b>Shelly Williams</b> , Administrative Assistant	\$59,884.00
<b>Empowerment/DCAT Board:</b>	
<b>Heather Weers</b> , DECAT/CPPC Coordinator	\$22.83 per hour
<b>Cedar/Jones Early Childhood Iowa Board:</b>	
<b>Sherri Hunt</b> , Early Childhood Iowa Director	\$29.68 per hour
<b>Solid Waste Commission:</b>	
<b>Jacob Gravel</b> , Temporary Director	\$21.50 per hour
<b>Leonard Brokens</b> , Operator	\$24.87 per hour
<b>Karl Taylor</b> , Director/Operations Manager	\$26.50 per hour
<b>David Haugsted</b> , Part-time Operator	\$16.18 per hour
<b>Dean Husman</b> , Part-time Operator	\$15.50 per hour

Supervisor Swisher introduced the following FISCAL YEAR 2022/2023 MASTER APPROPRIATION RESOLUTION, seconded by Supervisor Schlarmann. On roll call vote: Schlarmann aye, Swisher aye, Rohwedder aye, Oswald aye, Zirkelbach aye, whereupon the Chairman declared the resolution passed and adopted.

FISCAL YEAR 2022/2023  
MASTER APPROPRIATION RESOLUTION

IT IS HEREBY RESOLVED by the Jones County Board of Supervisors that the following budgetary appropriations for fiscal year 2022/2023 be made to the following departments:

01 Board of Supervisors	\$332,954	02 Auditor	\$604,898
03 Treasurer	\$664,398	04 Attorney	\$387,107
05 Sheriff	\$3,656,033	06 Court Services	\$2,500
07 Recorder	\$218,691	08 Juvenile Court	\$23,200
15 JETS	\$524,659	17 Environmental Health	\$203,625
20 Secondary Road	\$9,000,000	21 Veteran Affairs	\$73,406
22 Conservation (\$709,637 less \$8,973)	\$767,857	23 Public Health	\$400,679
24 Land Use	\$52,442	25 General Assistance	\$51,371
28 Medical Examiner	\$77,000	29 Township Officials	\$9,320
30 Conservation Capital Projects	\$396,190	32 Economic Development Comm.	\$50,000
33 Libraries	\$121,235	34 Historic Preservation/Tourism	\$32,500
35 Conservation Insurance Proceeds	\$292,000	38 Human Services	\$1,150
39 Fairs	\$23,661	40 Memorial Hall	\$9,050
51 General Services	\$385,371	52 Information Technology Services	\$349,462
53 G.I.S. Services	\$138,200	54 Solid Waste Disposal Co. Share	\$45,500
58 Substance Abuse Services	\$22,100	60 Mental Health Services	\$20,000
62 Mental Health Administration	\$268,632	65 ECI/DECAT/CPPC	\$36,763

67	Senior Dining	\$324,250	71	Emergency Mgmt. County Share	\$128,000
81	Employee Wellness	\$4,500	82	Safety Committee	\$10,000
91	COAP Grant	\$180,000	93	Wapsipinicon Trail Project	\$500,000
94	Environmental Restoration	\$10,000	95	Capital Projects	\$50,000
96	Budget Holding	\$0	99	Non-Departmental	\$1,136,388
				Total	21,584,732

The Engineer and Assistant to the Engineer met with the Board to provide updates on current road and maintenance projects including the Buffalo Ridge Road bridge replacement project, a patching project on Co Rd. E17, summer roadside spraying and mowing, and an update on Co. Rd. E34 right of way negotiations.

The Conservation Director met with the Board to discuss unused FY22 budget funds due to supply chain issues and not receiving items ordered several months ago.

Moved by Schlarmann seconded by Rohwedder to allow the Conservation Department to access \$72,274 of unused FY22 non-payroll spending authority in fiscal year 2022/2023, for the purchase of a pick-up truck, purchase of a radio for the response boat, and for Central Park Bridge repairs; noting that the department's FY2022/2023 spending authority will need to be increased by that amount through an appropriation resolution after July 1, 2022, which may not occur until an amendment to the County budget is adopted. All aye. Motion carried.

The Board members reported on recent and upcoming committee meetings.

Moved by Schlarmann seconded by Swisher to adjourn at 11:21 a.m. All aye. Motion carried.

Attest: Whitney Hein, Auditor

Jon Zirkelbach, Chairman